



City of Whittier

CITY CLERK-TREASURER DEPARTMENT

13230 Penn Street, Whittier, California 90602-1716
(562) 567-9850 Fax (562) 567-2870 www.cityofwhittier.org

December 9, 2015

Ms. Sachi A. Hamai
Executive Officer of the Board of Supervisors
County of Los Angeles
Room 383, Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Subject: 2016 General Municipal Election

Dear Ms. Hamai:

At its meeting held December 8, 2015, the Whittier City Council called a General Municipal Election for April 12, 2016. Enclosed are two certified copies each of the resolution calling the General Municipal Election and the resolution requesting County services. The resolutions are entitled:

Resolution No. 8548 "A Resolution of the City Council of the City of Whittier, California, calling for the holding of a General Municipal Election on Tuesday, April 12, 2016, for the election of certain officers of the City as required by provisions of the City Charter"

Resolution No. 8749 "A Resolution of the City Council of the City of Whittier, California, requesting the Board of Supervisors of the County of Los Angeles to render specified services to the City relating to the conduct of a General Municipal Election to be held in the City on Tuesday, April 12, 2016"

Would you please request the Board of Supervisors authorize the Registrar-Recorder/County Clerk to provide election services to the City? If there are any questions regarding this matter, please call (562) 567-9850.

Sincerely,

Kathryn A. Marshall
City Clerk-Treasurer

Enclosures

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

53 January 5, 2016

PATRICK OZAWA
ACTING EXECUTIVE OFFICER

RESOLUTION NO. 8748

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION ON TUESDAY, APRIL 12, 2016, FOR THE ELECTION OF CERTAIN OFFICERS OF THE CITY AS REQUIRED BY PROVISIONS OF THE CITY CHARTER

WHEREAS, under the provisions of the Charter of the City of Whittier, California, a General Municipal Election shall be held April 12, 2016 for the election of two by-district Council Members and one directly elected Mayor.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WHITTIER, CALIFORNIA, DOES RESOLVE AS FOLLOWS:

SECTION 1. Pursuant to the requirements of the Charter of the City of Whittier, California, there is called and ordered to be held in the City of Whittier, California, on Tuesday, April 12, 2016, a General Municipal Election for the purpose of electing by-district Council Members in Districts 1 and 3 for full terms of four years; and one directly elected Mayor for a full term of two years.

SECTION 2. The ballots to be used for the election shall be in form and content as required by law.

SECTION 3. The City Clerk-Treasurer is authorized, instructed, and directed to procure and furnish any and all official ballots, notices, printed matter, and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 4. The polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, except as provided in Section 14401 of the Elections Code of the State of California.

SECTION 5. That pursuant to Elections Code 12310, a stipend for services for the persons named as precinct board members is fixed at the sum of \$100.00 for each inspector and \$80.00 for each Clerk for the election. In addition, precinct board members who complete the City's precinct board member training class and works on election day will be paid \$25.00; and inspectors may be paid an additional \$25.00 for picking-up and returning ballots and supplies. The rental for each polling place, where a charge is made, shall be the sum of \$25.00 for the election. When required, the compensation of the Custodian of a building shall be \$50.00 for the election.


SECTION 6. In all particulars not recited in this Resolution, the election shall be held and conducted as provided by the City Charter and California law for holding municipal elections.

SECTION 7. Notice of the time and place of holding the election is given and the City Clerk-Treasurer is authorized, instructed and directed to give such further or additional notice of the election, in time, form and manner as required by law.

SECTION 8. The City Council authorizes the City Clerk-Treasurer to administer said Election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

SECTION 9. The City Clerk-Treasurer shall certify to the passage and adoption hereof.

APPROVED AND ADOPTED this 8th day of December 2015.


FERNANDO DUTRA, Mayor

ATTEST:


KATHRYN/A. MARSHALL
City Clerk-Treasurer

CITY OF WHITTIER)
) SS
STATE OF CALIFORNIA)

I, Kathryn A. Marshall, City Clerk-Treasurer in and for the City of Whittier, California, hereby certify that the foregoing resolution was duly introduced and adopted at a regular meeting of the City Council of said City held on the 8th day of December 2015, by the following roll call vote:

AYES: O. Newcomer C. Warner R.L. Henderson
 J.A. Vinatieri F. Dutra
NOES: None
ABSENT: None

WITNESS my hand and the official seal of the City of Whittier, California, this
8th day of December 2015.

Kathryn A. Marshall
KATHRYN A. MARSHALL
City Clerk-Treasurer

I HEREBY CERTIFY THIS TO BE A TRUE AND
CORRECT COPY OF THE ORIGINAL DOCUMENT
ON FILE WITH THE CITY OF WHITTIER. WITNESS
MY HAND AND THE OFFICIAL SEAL OF THE CITY
OF WHITTIER THIS 9th DAY OF
December, 2015.

Martha Morales
DEPUTY CITY CLERK

RESOLUTION NO. 8749

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO RENDER SPECIFIED SERVICES TO THE CITY RELATING TO THE CONDUCT OF A GENERAL MUNICIPAL ELECTION TO BE HELD IN THE CITY ON TUESDAY, APRIL 12, 2016

WHEREAS, a General Municipal Election is to be held in the City of Whittier, California, on April 12, 2016;

WHEREAS, in the course of conduct of the Election it is necessary for the City to request services of the County; and

WHEREAS, all necessary expense in performing this service shall be paid by the City of Whittier.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WHITTIER, CALIFORNIA, DOES RESOLVE AS FOLLOWS:

SECTION 1. Pursuant to the provisions of Section 10002 of the Elections Code of the State of California, the City Council requests the Board of Supervisors of the County of Los Angeles to permit the County Election Department to prepare and furnish, at the request of the City, for use in conducting the Election:

- A. A listing of County precincts with the number of registered voters in each, so the City may consolidate election precincts into City voting precincts, and maps of the voting precincts;
- B. A list of polling places and poll workers the County uses for its elections;
- C. The computer record of the names and address of all eligible registered voters in the City in order that the City's consultant may:
 - 1. Produce labels for vote-by-mail voters
 - 2. Produce labels for sample ballot pamphlets
 - 3. Print Rosters of Voters and Street Indexes;
- D. Voter signature verification services as needed; and
- E. Make available to the City additional election equipment and assistance as needed according to State law.

SECTION 2. The City shall reimburse the County for services performed when the work is completed and upon presentation to the City of a properly approved bill.

SECTION 3. The City Clerk-Treasurer is directed to forward to both the Board of Supervisors and the County Election Department a certified copy of this resolution.

SECTION 4. The City Clerk-Treasurer shall certify to the passage and adoption hereof.

APPROVED AND ADOPTED this 8th day of December 2015.



FERNANDO DUTRA, Mayor

ATTEST:



KATHRYN A. MARSHALL
City Clerk-Treasurer

CITY OF WHITTIER)
) SS
STATE OF CALIFORNIA)

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Kathryn A. Marshall
KATHRYN A. MARSHALL
City Clerk-Treasurer

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OF WHITTIER THIS 9th DAY OF
December, 20 15.

Marsha Morales
DEPUTY CITY CLERK